

POTTER COUNTY
COMMISSIONERS' COURT AGENDA

APRIL 14, 2014

THE FOLLOWING MATTERS WILL COME BEFORE THE POTTER COUNTY COMMISSIONERS' COURT ON MONDAY, APRIL 14, 2014, AT 9:00 A.M. IN THE POTTER COUNTY COMMISSIONERS' COURTROOM, LOCATED AT 500 S. FILLMORE, ROOM 106 AMARILLO, POTTER COUNTY, TEXAS.

1. **APPROVAL OF MINUTES:** Approval of the minutes from the March 24, 2014, Potter County Commissioners' Court meetings.
2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of March 19, 2014 through April 8, 2014. [Hood]
3. **INSURANCE REPORT:** To recognize the insurance report. [Holland]
4. **FINANCIAL REPORT:** To recognize the Comprehensive Annual Financial Report for the fiscal year ended September 30, 2013.
5. **QUARTERLY BUDGET COMPARISON:** To recognize the 2nd quarter general fund comparison report for the FY13 and FY14.
6. **XCEL ENERGY RETRO-COMMISSIONING (RCx) PROGRAM:**
To hear a report from Xcel Energy Manager of Texas Energy Efficient Program and take the necessary action required to proceed forth with the Retro-Commissioning Program, [Kelly, Head, Whitson]
7. **RESOLUTION-CHILD ABUSE PREVENTION AWAREMENSS MONTH:** To consider and act upon a Resolution declaring the month of April Potter County Child Abuse Prevention and Awareness Month. [Ingram]
8. **SPECIALITY COURT – TEXAS GOVERNMENT CODE:** To consider and act upon authorizing the establishment of the SAFPF Re-Entry Court in Potter County as authorized by Chapter 121, Texas Government Code. [Easterling]
9. **ELECTIONS:** To consider and approve Order of Consolidated Polling Places, Order Establishing Early Voting Location and Judges, and Order Appointing Early Voting Ballot Board Presiding Judge for the May 27, 2014 Joint Primary Runoff Election. Also, acknowledge Central Counting Station Officer assignments for Election Night. [Huntley]

10. **PANHANDLE REGIONAL MUTUAL AID AGREEMENT:** To consider and act upon adopting a resolution authorizing the county's participation in the Panhandle Region Mutual Aid Agreement. [Kemp]
11. **TRISTATE FAIRGROUNDS – PROPERTY INSURANCE COVERAGE:** To hear a report on the status of property insurance claims on certain building on the Fairgrounds, and to take any action necessary. [Kemp]
12. **FORMAL BID #1087-14 PAINTING AND SURFACE REFINISHING SERVICES:** To consider and act upon the following:
 - a. Allow the opening of a single bid.
 - b. To award the contract to the single bidder contingent on the review and approval by the Facilities Maintenance Department. [Harder, Head]
13. **LAND DONATION:** To consider and act upon the acceptance of a land donation from Crista Ministries. [Harder]
14. **INSURANCE PREMIUMS:** To hear a report on insurance premiums for the period of May 1, 2014 through April 30, 2015, from Insurance Agent, Steve Lapp. To recognize the report and approve payment of invoices. [Harder, Lapp]
15. **VEHICLE TRANSFERS:** To consider and act upon the transfer of vehicles between various departments. [Harder]
16. **EQUIPMENT PURCHASES:** To consider and act upon purchasing
 - a. A microfilm reader/scanner from Professional Document Systems in the amount of \$12,171.30. Funds budgeted in the 2013/14 Fiscal Budget Year. [Harder, Smith]
 - b. Two Argus thermal imaging cameras from DACO Fire Equipment in the amount of \$11,950.00. Funds budgeted in the 2013/14 Fiscal Budget Year. [Harder, Fitzpatrick]
17. **STRUCTURAL ENGINEER:** To consider and act upon awarding a contract to Abrahamson & Associates Engineering with a not to exceed price of \$19,600.00, to evaluate the structural integrity of the Santa Fe Building as it relates to the elevator, modernization project. This contract is an exemption from competitive bidding as a professional service. [Harder, Head]
18. **XCEL ENERGY REBATE PROGRAM:** To consider and act upon signing an agreement with Efficiency Energy Services to sponsor the County in the Xcel energy rebate programs for energy efficient building upgrades or construction undertaken on Potter County facilities. [Harder, Head]
19. **EMPLOYMENT ITEMS:** To consider and act upon the following employment items:
 - a. ROAD & BRIDGE: The employment of Dakota Ratliff, Seasonal Maintenance Tech, effective April 14, 2014.
 - b. ROAD & BRIDGE: The employment of Ted Moody, Summer Mower, effective April 14, 2014.

20. **COUNTY COMMISSIONER CONTINUING EDUCATION:** To recognize Commissioner Murguia's Education Certificate of Completion from County Judges & Commissioners Association of Texas, pursuant to Section 91.00025 of the Local Government Code. [Murguia]
21. **TAX OFFICE – SELL OF PROPERTY:**
 - a. To consider and act upon a request from the tax assessor/collector to sell multiple properties in a private sale. [Aylor]
22. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
23. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
24. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
25. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
26. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

THIS AGENDA NOTICE IS MADE IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, PROHIBITION OF GOVERNMENTAL BODIES FROM HOLDING MEETINGS WHICH ARE CLOSED TO THE PUBLIC, AS AMENDED. THE DOCUMENTATION FOR THIS AGENDA NOTICE IS AVAILABLE FOR THE PUBLIC'S INSPECTION IN EITHER OF THE FOLLOWING OFFICES: THE COUNTY JUDGE, THE COUNTY CLERK, THE COUNTY AUDITOR OR THE COUNTY PURCHASING AGENT'S OFFICE.

ARTHUR WARE
POTTER COUNTY JUDGE